



Radcliffe Hall
CE/Methodist Primary School

Homework Policy

Applicable to: Radcliffe Hall CE/ Methodist Primary School

Date Adopted: September 2023

Authorised : Headteacher

Review Period: Annually

Next Review: June 2024

Part of the



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Contents:

[Statement of intent](#)

1. [Legal framework](#)
2. [Roles and responsibilities](#)
3. [The school's approach to homework](#)
4. [Absences](#)
5. [Pupils who fail to complete homework](#)
6. [Marking homework](#)
7. [Pupils with SEND](#)
8. [Equal opportunities](#)
9. [Monitoring and review](#)

Statement of intent

Radcliffe Hall CE/Methodist Primary School is a vibrant, enthusiastic, forward-thinking and safe learning environment in which pupils are given every opportunity to complete a fulfilling education.

We believe that homework plays an important part in education and the benefit of doing homework must be instilled at an early age so that independent study can be achieved.

We are also aware that pupils have opportunities and experiences outside of school that are equally important in developing and enriching their lives. We will give careful consideration to ensuring homework is well-balanced across the school.

This policy was developed in consultation with staff members, parents and pupils.

Aims

This policy aims to:

- Develop a consistent approach to homework throughout the school.
- Make sure that teaching staff, parents and pupils are aware of their responsibilities with regards to homework.
- Ensure that parents understand what is expected of their child.
- Encourage pupils to develop the responsibility and self-discipline required for independent study.
- Embed knowledge and support pupils' learning experiences via revision and reinforcement.
- Work with parents and involve them in their child's learning, and to keep them informed about the work their child is undertaking.
- Use homework as a tool for raising standards of attainment.
- Extend learning beyond the classroom.
- Give pupils further practise and a deeper understanding of skills, knowledge and concepts learned during the school day.

1. Legal framework

This policy has due regard to all relevant statutory and good practice guidance including, but not limited to, the following:

- DfE (2019) 'Ways to reduce workload in your school(s)'
- Ofsted (2022) 'School inspection handbook'
- Ofsted (2022) 'School monitoring handbook'

This policy operates in conjunction with the following school policies:

- Marking and Feedback Policy
- Teaching and Learning Policy
- Parent Code of Conduct
- Behaviour Policy
- Special Educational Needs and Disabilities (SEND) Policy
- Attendance and Absence Policy

2. Roles and responsibilities

The headteacher will be responsible for:

- Monitoring the effectiveness of this policy.
- Reviewing this policy annually and making appropriate updates as required.
- Discussing with staff the extent to which this policy is being implemented.
- Meeting with parents and discussing the impact of homework as appropriate.
- Providing parents with information about homework.
- Informing new parents about this policy.
- Monitoring the effectiveness of inclusivity and accessibility of homework.

Heads of departments will be responsible for:

- Ensuring all members of staff within their department are aware of the school's Homework Policy.
- Monitoring the effectiveness of this policy within their department and reporting their findings back to the headteacher.
- Answering any queries that teaching staff have regarding this policy and the school's practices.

Teachers will be responsible for:

- Planning and setting up a regular programme of homework for pupils.
- Providing an explanation of homework tasks and ensuring that all pupils understand what they have to do.
- Ensuring all homework is purposeful and links directly to the curriculum.
- Setting homework that is appropriate to pupils' abilities.
- Monitoring homework regularly and making sure pupils are completing it.
- Giving pupils feedback on homework.
- Communicating with parents if there is a problem regarding homework.
- Being available to parents and pupils for a discussion about homework.
- Setting homework that is consistent across classes.
- Ensuring homework takes equal opportunities into account and that the needs of pupils with disabilities are considered.
- Rewarding quality work and praising pupils who regularly complete homework.

Parents will be responsible for:

- Supporting and encouraging their child with regards to completing homework. □
Becoming involved in their child's homework and encouraging their child to have a positive attitude towards it.
- Making sure that their child completes homework to a high standard and on time.
- Providing suitable conditions and resources for their child to complete homework.
- Informing teachers of any issues that may arise and co-operating with the school to find a solution.
- Keeping the school informed of any change in circumstances which may affect their child's learning and ability to complete homework effectively.
- Encouraging their child to discuss homework and feedback from teachers.

Pupils will be responsible for:

- Taking responsibility for their own learning and submitting completed work in a timely manner.

- Having a positive approach towards homework.
- Putting the same effort into homework as class work.
- Making sure they understand the tasks that have been set and seeking clarification if required.
- Ensuring that they have everything they need to complete homework and returning to school all books and stationery needed to complete their homework.
- Taking pride in the presentation and content of their homework and performing to the best of their abilities.

3. The school's approach to homework

The school understands that setting, marking and providing feedback on homework is a large contributor to the workload of teachers; therefore, heads of departments and teachers will ensure that homework is only set to positively impact pupils' progress.

Prior to homework being set, teachers will ask themselves, 'Why am I setting this homework?' and 'How will this homework be useful to the pupil?' If the answers to these questions do not reflect a positive impact on pupils' learning, teachers will use their professional judgement and decide whether the homework is necessary.

At times, Homework will be uploaded to an online platform (Class Dojo), where pupils and parents can view homework tasks, reducing printing costs and the number of lost homework sheets.

If a teacher has a query, their Department Lead will offer guidance and support regarding the school's procedures.

Teachers will explain the school's approach to homework to parents at the parents' evening in the autumn term.

Every term, each year group will be informed of what is expected of them with regards to homework.

Every term, the class pages on the school website will inform parents about the main topics and units of work being covered.

Textbooks will be provided for any homework being completed on paper.

Pupils will receive homework on a weekly basis which will be returned at the time and date as specified by the class teacher.

Pupils' weekly homework activity will be designed to take around 25 minutes – 1 hour, depending on the age of the pupil.

Homework will be marked every week with a tick and/or sticker and returned to the pupil via the homework book/electronically. Any feedback will be given verbally to reduce the time taken for teachers to mark individual work.

Parents will be encouraged to discuss any errors with their child. If they have any queries, they should make an appointment to see their child's teacher. Feedback from parents about their child's homework will also be welcomed by the school.

The amount of homework set for pupils will increase as they progress through their education.

Teachers will occasionally set extra homework for the whole class if they deem it beneficial.

The table on the next page shows expected homework. Tasks may be set in addition to the below activities.

Department	Homework	Time for guidance	Total per week
EYFS	Reading library books each night	5 minutes 3x a week	25 minutes
	Tricky words practice	5 minutes	
	Phonics	5 minutes	
KS1	Reading library books each night	5 minutes 3x a week	35 minutes
	Tricky words practice/phonics	10 minutes	
	Number bonds work	5 minutes	
	English or Maths – 1 piece each week	5 minutes	
LKS2	Reading library books each night	5 minutes 3x a week	50 minutes
	Spellings or times tables – 5 minutes each night	25 minutes	
	English or Maths – 1 piece each week	10 minutes	
UKS2	Reading library books each night	5 minutes 3x a week	1 hour
	Spellings – 5 minutes each night	25 minutes	
	English – 1 piece each week	10 minutes	

	Maths – 1 piece each week	10 minutes	
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These timings will differ for each child and is to be used as a guide only. If you have any concerns regarding how long tasks are taking to complete, then please speak to the class teacher.

4. Absences

If a pupil is absent from school due to illness or medical reasons, the school will **not** supply work for these periods – pupils should be well enough to undertake any work supplied.

If a pupil is absent for a long period of time, the teacher and the parents of the pupil will agree on what should be done and how much help should be provided.

Catch-up support will be provided to absent pupils in order to help those catch-up with homework if it is felt that the progress of the child would be negatively affected as a result.

Absences when homework is set and due will be managed in line with the school's Attendance Policy.

5. Pupils who fail to complete homework

All pupils will be expected to complete homework on time.

Teachers will keep records of pupils completing homework which are regularly checked.

If pupils fail to complete homework, teachers will contact parents to find what the reason for this is.

Teachers will make efforts to support pupils who are struggling to complete homework and will raise any concerns regarding their pupils' ability to complete homework to the department leads and/or parents as appropriate.

Pupils who refuse to complete homework may be asked to complete this during break or lunch in school.

6. Marking homework

Homework will be acknowledged as complete with a tick or sticker.

Any extended feedback will be given verbally to decrease workload on teachers.

7. Pupils with SEND

A balanced approach to homework will be adopted for pupils with SEND, in consultation with the pupil's parents and the SENCO.

Where appropriate, the school will set adjusted or specific tasks for pupils with SEND as outlined in their individual education plans.

While pupils with SEND may benefit from differentiated tasks separate from the homework received by other pupils, they will also complete as much standard homework as possible with additional adaptations made to achieve the objective.

Pupils with SEND will be supported in accordance with the school's SEND Policy.

8. Equal opportunities

The school will ensure that it provides the full range of opportunities for all pupils, regardless of gender, sex, disability, sexual orientation, ethnicity and social, cultural or religious background.

All pupils will have equal access and inclusive rights to the curriculum regardless of their gender, race, disability or ability.

9. Monitoring and review

This policy is reviewed annually by the headteacher.

Any updates to this policy will be shared with parents, pupils and staff.

The scheduled review date for this policy is September.

